

## **Minutes of the Judiciary and Law Enforcement Committee - January 13, 2006**

The meeting was called to order at 8:30 a.m. by Chair Mitchell. Supervisor Kipp led the committee with the Pledge of Allegiance. A moment of silence was observed for Mike Paulson (son of Supervisor Duane Paulson) who recently passed away.

**Present:** Chair William Mitchell, County Board Supervisors Kathleen Cummings (arrived at 8:35 a.m.), Mareth Kipp, David Swan and Jean Tortomasi; **Absent:** Keith Harenda and Carl Seitz

**Staff Present:** County Board Chief of Staff Lee Esler, Legis. Associate Sandra Meisenheimer

**Also Present:** Medical Examiner Dr. Lynda Biedrzycki, Budget Mgr. Keith Swartz, Sheriff Corrections Captain Meg Schnabl, Deputy Inspector Steve Marks, Business Mgr. Tom Koth, Emergency Preparedness Director Richard Tuma, Health & Human Services Director Peter Schuler

### **Approve Minutes of December 2, 2005**

**Motion:** Kipp moved, second by Tortomasi, to approve the minutes of 12/02/05. **Motion carried 4 – 0.**

### **Correspondence**

1. Copies of State Legislation pertaining to the Judiciary Committee as of 1/13/06 were distributed to the committee.
2. Letter from Department of Corrections to Sheriff Trawicki regarding “Approval for Occupancy – Waukesha County Jail Expansion Project.”

### **Executive Committee Report by Bill Mitchell for Meeting of December 19, 2005**

Mitchell reviewed items that were discussed and/or considered at the last meeting on 12/19/05.

### **Future Meeting Dates**

The next committee meeting is scheduled for Friday, February 3.

### **Consider Proposed Ordinance: 160-O-093 Approve Agreement with Washington County for Waukesha County Medical Examiner Office to Provide Contract Autopsy Services and Create a Part Time Deputy Medical Examiner Position**

Biedrzycki explained the ordinance, which will authorize the Medical Examiner to enter into a contract to provide autopsy services to Washington County, and creates a regular part-time Deputy Medical Examiner position (.75 FTE) to provide additional capacity to assist with the contract and meet the growing autopsy needs of Waukesha County. Biedrzycki stated in 2005, \$8,600 was spent on the contracted position plus the full-time pathology assistant had about 200 hours of overtime. Biedrzycki distributed information justifying the need for a part-time Deputy Medical Examiner position. Also distributed was a revised fiscal note which was changed at the Personnel Committee meeting of January 3 to reflect the true cost and start date of the new position. The overtime and contracted help savings plus revenues from Washington County will fund the .75 FTE position and there will be no costs to the County.

**Motion:** Kipp moved, second by Swan, to approve Ordinance 160-O-093. **Motion carried 5 – 0.**

### **Consider Proposed Ordinance: 160-O-094 Accept 2005 State of Wisconsin Department of Transportation TraCS Project Grant and Modify Waukesha County Sheriff Department’s 2006 Budget to Authorize Grant Expenditures**

Marks and Koth explained the ordinance, which authorizes the Sheriff Department to accept a Department of Justice federal grant award of \$45,000. The grant will be used to fund an interface between the State's TraCS system that provides automated citation and accident information reporting system and the county's Spillman records management system. Koth said this will eliminate a lot of errors, i.e., handwriting, etc. and county personnel will not have to re-enter information. Mitchell asked about the timeframe. Koth replied that there isn't a timetable but they hope to have the system up in the first quarter of this year although it might be delayed as all the funds have to be carried forward from last year.

**Motion:** Tortomasi moved, second by Kipp, to approve Ordinance 160-O-093. **Motion carried 5 – 0.**

### **Status Update on the New Jail**

Schnabl, Marks and Koth gave an update on the jail. Schnabl said the jail inspection went very well, and the facility was approved for occupancy. A pod was opened prior to Christmas and they began moving females. Males were moved between Christmas and New Year's. Ten days ago inmates were moved into the Special Needs pod and last weekend was the Disciplinary pod so four pods are filled and the old jail is empty. Kipp asked how many inmates are in the new jail. Schnabl said there are 48, 48, 20 and 40 which is 156. She stated that the staff is doing an amazing job. Kipp asked what sallyport is being used? Schnabl replied the new sallyport comes with the next phase which is happening this very night at 10:00 p.m. Kipp asked about video conferencing. Schnabl said it is not up yet but will be after they have a good weeklong test period so possibly next week.

Swan asked about the name of the jail now. Schnabl said the county jail is the new building and the justice addition housing pods which are connected. The building that the Sheriff's Department is addressed at is the Law Enforcement Center. There is no more Justice Center. The address will remain the same -- 515 W. Moreland Blvd. To clarify Koth said so there is the Law Enforcement Center, court holdings, and the county jail.

Esler asked have you tested the visitation area with 12 to 16 people in the room talking at the same time? Schnabl said they haven't but have visited other jails with the same set up and that wasn't a concern. However, the chance of 12 to 16 people visiting at the same time is slim. The good thing is that visitation will be from 7:00 a.m. until 9:30 p.m. seven days a week, and appointments will not be necessary.

### **Consider Proposed Ordinance: 160-O-106 Accept FY-2005 State Homeland Security Grant Program Funds and Modify the Waukesha County Emergency Management's 2006 Budget to Appropriate Grant Expenditures and Revenues**

Tuma and Marks explained the ordinance, which authorizes the Emergency Management Office to accept a 2005 Federal Homeland Security Grant in the amount of \$199,096. The funds will be used to purchase eligible equipment and supplies for various agencies in several categories as detailed in the fiscal note. Mitchell asked could you tell us about the prevention equipment for \$40,616. Marks said that is a digital fingerprint machine. There's one in the jail and one in the I.D. Bureau. This is an upgrade from the system in place now and is linked to the State.

**Motion:** Kipp moved, second by Tortomasi, to approve Ordinance 160-O-093. **Motion carried 5 – 0.**

### **Update on the Criminal Justice Collaborating Council (CJCC) Programs and Alternatives Committee**

Schuler said this committee is one of a number of committees under the Council and probably not the only one that works on alternative topics. There also are crossover members. They meet monthly and it actually is a very large committee consisting of 40-50 people although about a dozen core people continue to attend now. Schuler distributed and discussed his handout with the committee as questions were asked on issues the Programs and Alternatives Committee is focusing on: 1) study the needs and rehabilitative potentials for women in the Waukesha County jail, 2) examine the potentials for intervention programming for a broad category of offenders who are difficult to engage and serve, 3) work on a Study of Day Reporting which is viewed as a needed community supervision tool for the new Alcohol Treatment Court to add to community monitoring. Schuler said there are day reporting programs in Ashland, Price, LaCrosse, Lincoln, EauClaire, Wood, Waupaca, Outagamie, Columbia and Racine counties plus Milwaukee. Visits to locations where day reporting programs are operating is planned in the near future.

Schuler continued to discuss the following: 4) promote training on the topics of “restorative justice” and cognitive restructuring” with the goal of seeing these philosophies and practice models and techniques to be incorporated into existing and future alternative programming, and 5) a final effort of outreach to the Salvation Army which had proposed to implement “Operation Hope” which is an alternative community corrections program designed to work with men and women released from the jail to create a more stable and successful integration back into the community.

### **Future Agenda Items by Committee Members**

Kipp asked if Shirlee Bedard could appear to discuss her program which is the Community Transition Program.

**Motion to adjourn:** Swan moved, second by Kipp, to adjourn the meeting at 11:03 a.m. Motion carried 4 – 0.

Respectfully submitted,

Mareth K. Kipp  
Secretary

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